

# OCCUPATION HEALTH & SAFETY MANAGEMENT SYSTEM (OHSMS) POLICY STATEMENT

## Rev 1

Kiwa UK Group recognises that the effective management of Occupational Health and Safety must form a fundamental part of its business objectives. It is therefore the policy of Kiwa UK Group to ensure that it meets its legal obligations, and that staff are able to carry out their activities without unacceptable risks to their health or safety and additionally that contractors, visitors and other members of the public do not face undue risks to their health and safety arising from the business' activities.

Overall responsibility for health and safety management within Kiwa UK Group resides with the CEO and the Senior Leadership Team. They are responsible for the enactment of the occupational health and safety policy and reviewing existing arrangements to ensure adequate resources are provided for its effective implementation.

Whilst the Kiwa UK Group's Senior Leadership Team has responsibility for enacting this health and safety policy and giving health and safety equal priority with other business issues, the implementation will be through line management who will involve their staff in the achievement of the business objective.

<b>This is the statement of general policy and arrangements for:</b>		<b>Kiwa Group UK</b>
<b>Kiwa UK Group CEO</b>		<b>Paul Brown</b>
<b>H&amp;S Support</b>		<b>Mike Mahoney</b>
<b>Statement of general policy</b>	<b>Responsibility of: Name/Title</b>	<b>Action/Arrangements (What are you going to do?)</b>
The Board of Directors recognise that we must deliver world class Occupational Health, Safety and Environmental (OHSE) performance and standards to ensure the protection of people, the environment and other business assets and interests.	All Board Members	Will ensure that: <ul style="list-style-type: none"> <li>health and safety arrangements are adequately resourced.</li> <li>we obtain competent health and safety advice.</li> <li>risk assessments are carried out.</li> <li>employees or their representatives are involved in decisions that affect their health and safety.</li> </ul>
Prevent accidents and cases of work-related ill health by managing the health and safety risks in the workplace	All employees supported by the OHSE Resource	We will provide adequate resources to support our commitment to Health and Safety. Task specific risk assessments will be completed and actions arising out of those assessments implemented. (Risk assessments will be reviewed when legislation changes, as a result of incidents or every three years)
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Last revision: Dec 2023	Next revision date: January 2025	

Provide clear instructions and information, and adequate training, to ensure employees are competent to do their work	OHSE Resource and the Business Unit (BU) Management team	Staff will receive a health and safety induction when joining the business and be provided with appropriate safety and competence training. All works will be preceded by a safety briefing covering the control measures and safe working methodology associated with the planned works. This information will be shared with sub-contractors or others who may be affected by the planned works.
Engage and consult with employees on day-to-day health and safety conditions	All board members, OHSE Resource and BU Management Team	Staff will be routinely consulted on health and safety matters as they arise but also formally consulted at regular health and safety committee meetings which will provide the opportunity for positive safety dialogue between all parties within the business. All actions arising will have allocated responsibilities and completion times. Safety briefing and learning points will be issued both as a means of providing information and of learning from incidents that may occur within the business.
Emergency procedures will be shared with all staff.	H&S Resource and BU Management Team	The business will ensure that all emergency plans are in place and that staff are informed of the requirements therein. A disaster recovery plan will ensure that all operatives are aware of their responsibilities in the light of any such issue. The business will ensure that all legislative requirements are adhered to and that any related work is carried out by competent and approved contractors.
Maintain safe and healthy working conditions, provide and maintain plant, equipment and machinery, and ensure safe storage/use of substances	OHSE Resource, BU Management Team and all other employees	The business will ensure that processes are in place for routine inspections and testing of equipment and machinery and for ensuring that action is promptly taken to address any defects. Regular auditing will take place so as to ensure commitment to business procedures and as a method of securing continuous improvement across its working practices. All requirements under the COSHH legislation will be adhered to and assessments will be shared with relevant staff as to the safe use of any such designated materials.
Commitment to fulfil the legal and other requirements	All Board Members and OHSE Resource	The business will operate a Legal Register which will be updated at a minimum of every six months to ensure that all legal requirements are recognised and implemented.
Providing the framework for setting OHSE objectives.	All Board Members	An annual Management Review meeting will review the performance of previous OHSE objectives and performance against measures therein. The Board will commit, as far as is practicable, to those resources required to ensure objectives can be met.
Kiwa UK is committed to the Corporate "Safe Together" Safety programme.	All employees supported by the OHSE Resource	The business will ensure that the Life Saving Rules are communicated to all new and existing personnel and that the requirements to abide by these rules is embedded within the existing safe systems of work. The business will ensure that all employees are aware of the requirement to undertake a Last-Minute Risk Assessment before commencing any work. Kiwa UK is fully committed to the principle that all employees have the authority and Power to Stop should they feel that the planned work cannot be carried out safely.  This principle has the unequivocal support of the CEO and the Senior Leadership Team.

**K**eept those around you & yourself safe  
**I**nitiate safe thinking, everyday  
**W**ork safely - it's the only way  
**A**ct safety-first, always  
**Safety. It's in our name.**



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