

TASCC Haulage Code of Practice

DOCUMENTS LIKELY TO BE REQUIRED DURING AUDIT

TASCC assessors will require access to key quality records and written procedures. The following list is not necessarily exhaustive, but identifies the main documents that should be made available. Documents should either be assembled in one place for reference or identified during the tour of the facility; whichever is more convenient for the Auditee.

A1	Terms and conditions	D13.6	Record of draining of free water
A3.2	Management commitment	D13.7	Risk Assessment/ cleaning records for bulk liquid animal feeds
B2	Salmonella	D13.8	Tanker drying
B3	Food Hygiene Regulation registration	E1.2	Preloading vehicle check
B4	Feed Hygiene Regulation registration	E1.3	Exterior vehicle cleaning records
B5	Allergens	E1.4	Routine disinfection records
B6	Registration of Hauliers under TSE Regulations	E3	Cleaning records after carrying materials on sensitive list
C1	HACCP	E4	Environmental considerations
D2	Vehicle and trailer inventory	F1	Sub and Wholly Contracted Hauliers
D6	Evidence of previous loads	F3	List of approved sub-contractors
D3	New, hired and second hand vehicle information	F4	Cleaning companies
D4	Trailer compartment identification	H1.1/H1.2/H1.3	Training records
D7	Sheeted loads	H3	Designated person
D8.1	Collection notes/ records	H4	Procedures
D10.1	Transportation	H5	Organisational chart
D10.2	Incident report	I1	Complaints records
D11.3/D11.4/D11.5/D11.6/D11.7	Delivery	J1,2,3	HACCP review/Internal audits
D12	Record of loss of goods greater than 150kg	K	Insurance
D13.1/D13.2	Tanker cleaning records		

Due to the nature of individual haulage businesses, other records may be necessary.